



**Woodbridge Elementary School  
9110 Woodbridge Street  
Zeeland, MI 49464**

**616 748-3400  
616 748-1436(FAX)**

**We make a world of difference!**

March 29, 2014

To Whom it May Concern,

I am writing this letter on behalf of Jennifer Mathieson. Ms. Mathieson fulfilled her student intern position in my first grade classroom, from August of 2013 through April of 2014. The classroom included 27 first graders. Jennifer also worked directly with our ELL teacher, school social worker, reading recovery teacher and principal.

Jennifer was responsible for researching, lesson planning, managing and instructing our general education classroom. She was involved with small groups and individual lessons during the beginning of her placement, and gradually took over full time instruction for the entire classroom. She also demonstrated superb communication skills – and spent time speaking with parents about both concerns and strengths of their children. She contributed to our classroom blog, posting several times about in-class activities, classroom videos and learnings.

Jennifer put in extra hours of researching and planning, as well as attended staff meetings, school wide in-services and parent/teacher conferences. She helped me set up the classroom the few weeks prior to school beginning. Because she is fluent in Spanish, she was also an asset to our whole school. She helped to interpret many meetings between Spanish speaking parents and school staff.

Jennifer developed into a teacher who was relaxed, patient and positive. She showed great interest in both the academic areas that she taught and the students. Jennifer spent time getting know each student as an individual, and she will be greatly missed! She was always on time and professional in her appearance. Jennifer was open to learning about new teaching techniques, demonstrating her willingness to learn and grow professionally. She showed compassion and love for children, and dedication to her teaching career.

I am pleased to recommend Jennifer Mathieson for an elementary teaching position. If I can be of further assistance, please feel free to contact me. My school phone number is (616) 748-3400, ext. 2330, and my cell phone number is (616) 403-7663. I would be happy to discuss Jennifer's qualifications.

Sincerely,

*Joelee Sizemore*

Joelee Sizemore  
First Grade Teacher  
Woodbridge Elementary  
Zeeland Public Schools

**Our Woodbridge community is committed to educating children for a lifetime  
of learning while preparing them to be responsible citizens.**